



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
JJ-7.

MEETING DATE	2017-12-19 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	JJ. OFFICE OF FACILITIES & CONSTRUCTION
DEPARTMENT	Facilities Pre-Construction

<b>Special Order Request</b> <input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Time</b>
<b>Open Agenda</b> <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**

First Amendment to Professional Services Agreement - ACAI Associates, Inc. - Nova High School - Davie - SMART Program Renovations - Project No. P.001817

**REQUESTED ACTION:**

Approve the First Amendment to the Professional Services Agreement, dated February 7, 2017, ACAI Associates, Inc., Nova High School, SMART Program Renovations, Project No. P.001817, in the amount of ~~\$28,000~~ \$77,295.

**SUMMARY EXPLANATION AND BACKGROUND:**

Purpose of the Amendment: See Executive Summary (Exhibit 1).  
A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at:  
<http://webappe.browardschools.com/eAgenda/>  
This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**

This project has been appropriated in the Adopted District Educational Facilities Plan (September 6, 2017). There is no impact to the project budget.

**EXHIBITS: (List)**

(1) Executive Summary (2) First Amendment (3) Collaboration Form (4) Memo to Revise

**BOARD ACTION:**

**APPROVED**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Shelley N. Meloni, Director	Phone: (754) 321-1515
Name: Robert C. Corbin, Heery Director	Phone: (754) 321-4850

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Leo Bobadilla - Chief Facilities Officer

**Signature**

Leo Bobadilla Jr  
Friday, December 15, 2017 4:31:40 PM

Electronic Signature  
Form #4189 Revised 08/04/2017  
RWR/ LB/SNM/RC:dch

Approved In Open  
Board Meeting On:

DEC 19 2017

*Nora Rupert*  
School Board Chair

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT

Robert W. Runcie  
Superintendent Of Schools

Telephone: 754-321-2600

Facsimile: 754-321-2701

December 15, 2017

TO: School Board Members

FROM: Leo Bobadilla  
Chief Facilities Officer



VIA: Robert W. Runcie  
Superintendent of Schools



**SUBJECT: Revisions to Agenda Item JJ-7. First Amendment to Professional Services Agreement – ACAI Associates, Inc. – Nova High School – Davie – SMART Program Renovations – Project No. P.001817, for the December 19, 2017 Regular School Board Meeting**

The following are revisions to Agenda Item JJ-7. First Amendment to Professional Services Agreement – ACAI Associates, Inc. – Nova High School – Davie – SMART Program Renovations – Project No. P.001817, for the December 19, 2017 Regular School Board Meeting:

- ARF - Requested Action: Replace \$28,000 with \$77,295
- Collaboration Form – Replace \$28,000 with \$77,295

RWR/LB/SNM/RC:ma  
Attachments

c: Senior Leadership Team

**EXECUTIVE SUMMARY**

**First Amendment to Professional Services Agreement  
ACAI Associates, Inc.  
Nova High School, Davie  
SMART Program Renovations  
Project No. P.001817**

**PROJECT OVERVIEW:**

<b>Type of Contract:</b>	<b>Professional Services Agreement</b>
<b>Architect:</b>	<b>ACAI Associates, Inc.</b>
<b>Authorization to Proceed Date:</b>	<b>Pending Board Approval</b>
<b>Budget:</b>	<b>See Below</b>

**GENERAL OVERVIEW:**

The SMART scope for Nova High School includes the replacement of the fire alarm system. The existing fire alarm system serves both Nova High School as well as Nova Middle School. The original scope of services for Nova High School did not include the replacement of the fire alarm devices in Nova Middle School. To proceed with the fire alarm replacement, the original basic scope of services requires modification to include the replacement of the fire alarm system in Nova Middle School.

The purpose of this First Amendment to the Professional Services Agreement with ACAI Associates, Inc. is to increase the scope of services for Nova High School to include the replacement of the fire alarm devices that serve Nova Middle School. Approval of this First Amendment will result in an increase to the basic services fee in the amount of \$77,295.

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

For the latest Bond Oversight Committee Quarterly Report information regarding this project [click here](#).

**FIRST AMENDMENT  
TO  
PROFESSIONAL SERVICES AGREEMENT**

BETWEEN  
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA AND PROJECT CONSULTANT FOR  
ARCHITECTURAL/ENGINEERING SERVICES

This First Amendment to the Professional Services Agreement ("**Agreement**") between The School Board of Broward County, Florida (hereinafter referred to as "**Owner**") and ACAI and Associates, Inc. (hereinafter referred to as "**Project Consultant**") for architectural/engineering services dated the 7<sup>th</sup> day of February 2017, is entered into this 19<sup>th</sup> day of December 2017, by and between the Owner and the Project Consultant.

For the project known as:       **Nova High School**  
   **Project No. P.001817**  
   **SMART Program Renovations**  
   **FLCC: \$13,473,626**

WHEREAS, the Owner and Project Consultant acknowledge and agree that the Agreement between Owner and Project Consultant dated the 7<sup>th</sup> day of February 2017, is in full force and effect except to the extent this First Amendment modifies specific provisions thereof; and

WHEREAS, it has been determined that it would be in the best business interest of the Owner to increase the scope of services by adding the design of the Nova Middle School Fire Alarm to the current Nova High School Fire Alarm design.

NOW, THEREFORE, in exchange for the mutual covenants and promises set forth herein and the sums of money agreed to be paid by the Owner to the Project Consultant, the parties agree as follows:

This First Amendment increases the Project Consultant fees by increasing the Basic Services Fee in the amount of \$77,295 set forth below:

<b>Amendment #/ Item #</b>	<b>Change Order Category</b>	<b>Additional Basic Services</b>	<b>Description</b>	<b>Amount</b>
001/001	Owner's Request	Yes	<b>Include replacement of fire alarm devices serving Nova Middle School</b>	<b>\$77,295</b>
<b>Net Change</b>				<b>\$77,295</b>

**Authority:**

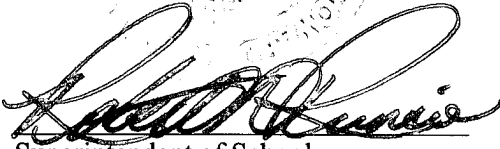
Each person signing this First Amendment on behalf of either party warrants that he or she has full legal power to execute this First Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this First Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and their Corporate Seal affixed by and through their proper offices, thereunto duly authorized on this day and year first above written.

For The School Board of Broward County, Florida

(SEAL)

**ATTEST THE SCHOOL BOARD OF  
BROWARD COUNTY, FLORIDA**

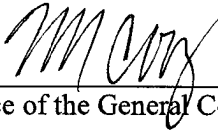


Superintendent of Schools  
Robert W. Runcie



Chair  
Nora Rupert

Approved as to Form and Legal Content:



Office of the General Counsel

ACAI and Associates, Inc.

**ATTEST  
ACAI and Associates, Inc.**

  
Adolfo Cotilla, President

Secretary  
Principal

(Corporate Seal)

AKC-1323

Project Consultant's  
Registration Number STATE OF FLORIDA

COUNTY OF BROWARD

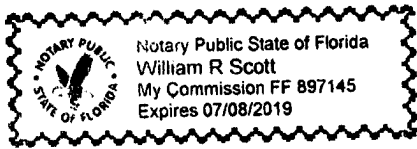
The foregoing instrument was acknowledged before me this 1<sup>st</sup> day of DECEMBER, 2017 by ADOLFO J. COTILLA, JR. of AGAI ASSOCIATES, INC. on behalf of the corporation or agency.

He/she is personally known to me or produced \_\_\_\_\_ as

Identification and did/did not first take an oath.

My commission expires: 07.08.2019

(SEAL)



William R. Scott  
Signature, Notary Public

WILLIAM R. SCOTT  
Printed Name of Notary

FF 897145  
Notary's Commission

# COLLABORATION

## SIGN-OFF FORM

Item #/Title of Agenda Request Item: JJ-7/First Amendment to Professional Services Agreement  
ACAI Associates, Inc.  
Nova High School  
SMART Program Renovations  
Project No. P.001817

School Board Meeting: 12/19/17

The financial impact of this item is ~~\$28,000~~ \$77,295

( ) This project has not been appropriated in the Adopted District Educational Facilities Plan (September 6, 2017). These funds in the amount of \$ \_\_\_\_\_ will come from the Capital Projects Reserve.

This project has been appropriated in the Adopted District Educational Facilities Plan (September 6, 2017). There is no impact to the project budget.

( ) This project has been appropriated in the Adopted District Educational Facilities Plan (September 6, 2017). There is no current impact to the project budget. There is a potential future impact to the project budget based on the additional scope approved in this item.

( ) This project has been appropriated in the Adopted District Educational Facilities Plan (September 6, 2017). There is an additional impact to the project budget. These funds in the amount of \$ \_\_\_\_\_ will come from the Capital Projects Reserve.

( ) Comments:

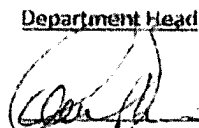
Department Name

Department Head

Department Head

Capital Budget

Omar Shim, Director

  
Signature

12/15/2017  
Date

Note: By signing this collaboration the Capital Budget Department is acknowledging that the budget impact as stated is correct. Other aspects of the agenda item are the responsibility of the department submitting the item.